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**All of the publications listed below (in orange) are available free to city and village members in pdf format in the 'Members-only' section of the NYCOM website at [www.nycom.org](http://www.nycom.org). If you would like to request a hard copy of these publications, please note there is a **\$10.00 fee for each of the publications (in orange) mailed.****

# NYCOM PUBLICATION ORDER FORM



- Administration of Public Water & Sewer Utility Systems (2005)
- The Adoption & Amendment of Zoning (2004)
- The Authority of a Municipal Chief Executive During an Emergency (2001)
- Business Improvement Districts (2006)
- Calendar of Dates - Village Elections (annually)
- Collective Negotiations Primer (1994)
- Community Redevelopment - Part 1 (2004)
- Community Redevelopment - Part 2 (2004)
- Connecting the Dots: A Blueprint For Revitalizing Our Communities and Our State (2006)
- Emergencies: A Field Guide for Local Officials (2001)
- Enacting & Enforcing Traffic & Parking Regulations (2006)
- Guide to Local Government Dissolution and Consolidation Under General Municipal Law Article 17-A (2010)
- Handbook for Village Registration & Election Day (2010)
- Living in the Glass House: An Ethics Guide for City and Village Officials (2009)
- Local Development Corporations (2007)
- Local Government & The First Amendment (2007)
- Local Official's Guide to Performing Marriages- pocket guide (2009)
- Municipal Disability Benefits for Public Safety Employees (1996)
- Municipal Obligations Under State Prevailing Wage Laws (2002)
- NYCOM Salary Survey - upon request, electronically only (2009)
- Planning Board Basics (2006)
- The Property Maintenance Handbook (2007)
- The Public's Property: The Constitution's Prohibition Against Gifts and Loans (2010)
- Purchasing Goods and Services: A Guide to Competitive Bidding and Procurement (2009)
- Real Estate Transactions in Municipalities (2003)
- Recovering the Cost of Training Police Officers (1990)
- Regulations of Parks and Other Municipal Property (2007)
- Responsibilities & Liabilities of Public Officials (2003)

(continued)

- State and Local Regulation of Animals (2006)
- Streets, Sidewalks & Everything in Between (2003)
- Summary of State Legislation (annually)
- Village Incorporation: The Five W's - What, Why, Where, When, Who, and How (website only)
- The Village Organizational Meeting (website only)
- Volunteer Firefighter Service Awards (1995)
- Water & Sewer Rate Report (2007)
- When & How to Conduct Referenda (2003)
- Zoning Board of Appeals: 101 (2005)

**The following publications are NOT available on the NYCOCM website. All fees are already included in the cost of the following publications:**

- **Directory of City & Village Officials** (annually)  
\$60 members; \$135 non-members (Note: Municipal contact information is available for free in the 'Members-only' section of the website.)
- **Handbook for City Officials** (2006) \$25
- **Handbook for Elected Village Officials** (revised 2010) \$15
- **Handbook for Village Officials** (revised 2010) \$35  
CD-ROM \$10
- **NYCOM's Health Insurance Survey** (2006)  
Only available via email or CD-ROM (\$10)

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**O R D E R F O R M**

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The New York State Conference of Mayors and Municipal Officials (NYCOM) is an association of, and for, cities and villages in New York. We are a readily accessible source of practical information touching upon every area of municipal activity. NYCOCM assists city and village officials in providing essential services in a cost effective manner.