

NYCOM PUBLICATION ORDER FORM

NYCOM's city and village members receive a complimentary copy of each NYCOM publication upon first printing.

All of the publications listed below are available for free to city and village members only in a pdf format on the NYCOM website at www.nycom.org. If you would like to request a hard copy of these publications, please note there is a \$10.00 processing/postage charge for each of the publications mailed.

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- Administration of Public Water & Sewer Utility Systems (2005)
- The Adoption & Amendment of Zoning (2004)
- The Authority of a Municipal Chief Executive During an Emergency (2001)
- Business Improvement Districts (2006)
- Calendar of Dates-Village Elections (annually)
- Collective Negotiations Primer (1994)
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- Community Redevelopment - Part 2 (2004)
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- Enacting & Enforcing Traffic & Parking Regulations (2006)
- Guide to Local Government Dissolution and Consolidation Under General Municipal Law Article 17-A (2010)
- Handbook for Village Registration & Election Day (2010)
- Living in the Glass House: An Ethics Guide for City and Village Officials (2009)
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- Local Government & The First Amendment (2007)
- Local Official's Guide to Performing Marriages - *pocket guide* (2009)
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- Municipal Obligations Under State Prevailing Wage Laws (2002)
- Municipal Real Estate Transactions (2011)
- NYCOM Salary Survey - *upon request, electronically only* (2009)
- Planning Board Basics (2006)
- The Property Maintenance Handbook (2007)
- The Public's Property: The Constitution's Prohibition Against Gifts and Loans (2010)
- Purchasing Goods and Services: A Guide to Competitive Bidding and Procurement (2009)
- Regulations of Parks and Other Municipal Property (2007)
- Responsibilities & Liabilities of Public Officials (2003)
- State and Local Regulation of Animals (2006)
- Streets, Sidewalks & Everything in Between (2003)
- Summary of State Legislation (annually)
- Village Incorporation: The Five W's - What, Why, Where, When, Who, and How (2006 website only)
- The Village Organizational Meeting (2008 website only)
- Volunteer Firefighter Service Awards (1995)
- Water & Sewer Rate Report (2007)
- When & How to Conduct Referenda (2003)
- You Can't Cap What You Can't Control: Recommendations of NYCOM's Mayoral Task Force on Mandate and Property Tax Relief (2010)
- Zoning Board of Appeals: 101 (2005)

The New York State Conference of Mayors and Municipal Officials (NYCOM) is an association of, and for, cities and villages in New York. We are a readily accessible source of practical information touching upon every area of municipal activity. NYCOM assists city and village officials in providing essential services in a cost effective manner.

For Purchase::

The following handbooks are available on the NYCOM website in the Members-Only section at no cost. If you would like to purchase a hard copy of these Handbooks please note the costs below.

- Handbook for City Officials (2011) \$50
- Handbook for Elected Village Officials (revised 2011) \$25
- Handbook for Village Officials (revised 2011) \$50

This publication is NOT available on the NYCOM website.

- **Directory of City & Village Officials** (annually :: spring)
\$60 members; \$135 non-members
(Note: Municipal contact information is available for free on the NYCOM website for NYCOM members.)



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